

NAME: \_\_\_\_\_

# Grammar Booklet

2013-2014

PPCS Sec. IV

English

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## Prepositions (refer to Grammar Express)

Place (In, on, under, next to, at, in front of, behind, between, under, since, for, from, after, by, etc.)

1. \_\_\_\_\_ the picture, I can see a woman.
2. The woman is sitting \_\_\_\_\_ a table.
3. She is sitting \_\_\_\_\_ a chair.
4. There is another chair \_\_\_\_\_ to the woman.
5. Her feet are \_\_\_\_\_ the table
6. The woman is holding a cup \_\_\_\_\_ her hands.
7. \_\_\_\_\_ the table are a laptop, a paper, a calculator, an appointment calendar, two pens and a muffin.
8. The woman is looking \_\_\_\_\_ her laptop.
9. The woman's bag is \_\_\_\_\_ the table.
10. \_\_\_\_\_ the picture, there are four people.
11. A couple is sitting \_\_\_\_\_ the table.
12. They are sitting \_\_\_\_\_ chairs.
13. The drinks are \_\_\_\_\_ the table.
14. One woman is standing \_\_\_\_\_ the table.
15. \_\_\_\_\_ her is a man who is barbecuing.
16. \_\_\_\_\_ the picture, there are three kids.
17. The girl is standing \_\_\_\_\_ the two boys.
18. The boy with the green shirt is \_\_\_\_\_ the right.
19. He has a Gameboy \_\_\_\_\_ his hands.
20. The kids are looking \_\_\_\_\_ his Gameboy.
21. \_\_\_\_\_ the picture, I can see Santa Claus and a girl.
22. Santa is sitting \_\_\_\_\_ a chair.
23. The girl is standing \_\_\_\_\_ Santa.
24. Santa and the girl are looking \_\_\_\_\_ each other.
25. The girl has a present \_\_\_\_\_ her hands.
26. \_\_\_\_\_ the girl, there is a Christmas tree.
27. There are more presents \_\_\_\_\_ the tree.
28. Santa's big bag is lying \_\_\_\_\_ the floor.
29. We live \_\_\_\_\_ London.
30. Would you like to go \_\_\_\_\_ the cinema tonight?
31. No, thanks. I was \_\_\_\_\_ the cinema yesterday.

32. We are going \_\_\_\_\_ holiday next week.
33. There is a bridge \_\_\_\_\_ the river.
34. The flight from Leipzig to London was \_\_\_\_\_ Frankfurt.
35. \_\_\_\_\_ my wall, there are many picture postcards.
36. Who is the person \_\_\_\_\_ this picture?
37. Come \_\_\_\_\_ the sitting room, we want to watch TV.
38. Munich lies 530 meters \_\_\_\_\_ sea level.

### Time

1. Peter is playing tennis \_\_\_\_\_ Sunday.
2. My brother's birthday is \_\_\_\_\_ the 5th of November.
3. My birthday is \_\_\_\_\_ May.
4. We are going to see my parents \_\_\_\_\_ the weekend.
5. \_\_\_\_\_ 1666, a great fire broke out in London.
6. I don't like walking alone in the streets \_\_\_\_\_ night.
7. What are you doing \_\_\_\_\_ the afternoon?
8. My friend has been living in Canada \_\_\_\_\_ two years.
9. I have been waiting for you \_\_\_\_\_ seven o'clock.
10. I will have finished this essay \_\_\_\_\_ Friday.
11. What are you doing \_\_\_\_\_ the weekend?
12. I don't know yet. Maybe I'll go to the cinema \_\_\_\_\_ Saturday.
13. That's interesting. I haven't been to the cinema \_\_\_\_\_ so many years.
14. We could go there together \_\_\_\_\_ the afternoon.
15. That would be great. But I would prefer to go there \_\_\_\_\_ the evening.
16. I am visiting my grandma \_\_\_\_\_ Saturday.
17. That's okay. The film starts \_\_\_\_\_ eight o'clock.
18. I can pick you up \_\_\_\_\_ half \_\_\_\_\_ seven. How long does the film last?
19. It lasts \_\_\_\_\_ two hours and forty-five minutes.
20. \_\_\_\_\_ eight \_\_\_\_\_ a quarter \_\_\_\_\_ eleven.
21. That's right. But I must hurry home \_\_\_\_\_ the film. I have to be home \_\_\_\_\_ eleven o'clock.

### Since & For

Use *since* if the starting point is given

Use *for* if the period of time is given

1. I have been waiting \_\_\_\_\_ 4 o'clock.
2. Sue has only been waiting \_\_\_\_\_ 20 minutes.

3. Tim and Tina have been learning English \_\_\_\_\_six years.
4. Fred and Frida have been learning French \_\_\_\_\_1998.
5. Joe and Josephine have been going out together \_\_\_\_\_Valentine's Day.
6. I haven't been on holiday \_\_\_\_\_last July.
7. Mary has been saving her money \_\_\_\_\_many years.
8. I haven't eaten anything \_\_\_\_\_breakfast.
9. You have been watching TV \_\_\_\_\_hours.
10. We have been living here \_\_\_\_\_2 months.

### **Buses**

1. If you want to go \_\_\_\_\_bus, you have to go \_\_\_\_\_the bus stop.
2. You look \_\_\_\_\_the timetable.
3. Then you wait \_\_\_\_\_your bus.
4. When the bus arrives, you get \_\_\_\_\_the bus.
5. You buy a ticket \_\_\_\_\_the driver or show your ticket \_\_\_\_\_the driver.
6. When you arrive \_\_\_\_\_your destination, you get \_\_\_\_\_the bus.
7. Sometimes you even have to change buses \_\_\_\_\_another bus stop.

### **Pictures**

1. Look \_\_\_\_\_this painting.
2. \_\_\_\_\_the painting, you can see a little girl.
3. So, it is a painting \_\_\_\_\_a girl.
4. A famous painter painted it. So it is a painting \_\_\_\_\_a famous painter.
5. My grandma once owned the painting, but she gave it to me on my birthday. So it is a picture \_\_\_\_\_my grandma.

### **A photograph**

1. I got these photos \_\_\_\_\_my friend Jane.
2. These photos were taken \_\_\_\_\_her boyfriend, who is a hobby photographer.
3. \_\_\_\_\_these pictures you can see a giraffe.
4. So, these are pictures \_\_\_\_\_a giraffe.
5. Look \_\_\_\_\_these pictures. Aren't they wonderful?

### **Miscellaneous**

1. Jane is arriving \_\_\_\_\_January 26 \_\_\_\_\_2 o'clock \_\_\_\_\_the afternoon.
2. It snows here every year \_\_\_\_\_December. We always go outside and play in the snow \_\_\_\_\_Christmas day.
3. Michael is leaving \_\_\_\_\_Friday \_\_\_\_\_noon.

4. Frankie started working for her law firm \_\_\_\_\_ 1995.
5. Franklin began working on the project \_\_\_\_\_ yesterday.
6. Normally, \_\_\_\_\_ New Year's Eve, it's tradition to kiss the one you love \_\_\_\_\_ midnight.
7. Don't be ridiculous; there were no telephones \_\_\_\_\_ the seventeenth century! The telephone was invented \_\_\_\_\_ the 1870s.
8. The plane leaves \_\_\_\_\_ tomorrow morning \_\_\_\_\_ 8:00 AM.
9. The hills here are covered with wildflowers \_\_\_\_\_ early spring.
10. We met at the restaurant \_\_\_\_\_ 6:30 and stayed \_\_\_\_\_ 10:30.
11. She always gets up early \_\_\_\_\_ the morning, so she can make it to class \_\_\_\_\_ time.
12. I was sick, so I didn't go to work \_\_\_\_\_ last Thursday, but I did go to work \_\_\_\_\_ Friday.
13. Mary stopped talking \_\_\_\_\_ the middle of her story, and suddenly started to cry. I think we were all crying \_\_\_\_\_ the time she finished telling us what had happened.
14. Late \_\_\_\_\_ night, you can here coyotes howling in the distance.
15. Just wait a second, I'll be there \_\_\_\_\_ a minute.
16. I need to give my parents a call. I haven't talked to them \_\_\_\_\_ over a month.
17. Barbara is going to start her new job \_\_\_\_\_ next September.
18. The professor said \_\_\_\_\_ the first day of the course that there would be a big final test \_\_\_\_\_ the end of the semester.
19. I have been sitting here \_\_\_\_\_ more than an hour. If they don't arrive \_\_\_\_\_ the next ten minutes, I'm leaving.
20. We were really worried \_\_\_\_\_ first because the banks were closed \_\_\_\_\_ Saturdays, so we couldn't exchange money. But \_\_\_\_\_ the end, everything worked out because we were able to exchange money at the hotel.

## Articles (refer to Grammar Express)

Choose the correct definite or indefinite article: "the", "a", "an" or "x" (zero article).

1. I bought \_\_\_\_\_ pair of shoes.
2. I saw \_\_\_\_\_ movie last night.
3. They are staying at \_\_\_\_\_ hotel.
4. I think \_\_\_\_\_ man over there is very unfriendly.
5. I do not like \_\_\_\_\_ basketball.
6. That is \_\_\_\_\_ problem I told you about.
7. \_\_\_\_\_ night is quiet. Let's take a walk!
8. \_\_\_\_\_ price of gas keeps rising.
9. John traveled to \_\_\_\_\_ Mexico.
10. Juan is \_\_\_\_\_ Spanish.
11. I read \_\_\_\_\_ amazing story yesterday.
12. My brother does not eat \_\_\_\_\_ chicken.
13. \_\_\_\_\_ love is such a beautiful thing.
14. I live in \_\_\_\_\_ apartment. \_\_\_\_\_ apartment is new.
15. I would like \_\_\_\_\_ piece of cake.
16. I was in \_\_\_\_\_ Japanese restaurant. \_\_\_\_\_ restaurant served good food.
17. Sara can play \_\_\_\_\_ guitar.
18. \_\_\_\_\_ opportunity to serve.
19. \_\_\_\_\_ educated guess.
20. \_\_\_\_\_ layperson's opinion.
21. \_\_\_\_\_ apple a day keeps the doctor away.
22. \_\_\_\_\_ idiotic suggestion.
23. \_\_\_\_\_ record label.
24. \_\_\_\_\_ hour-long show.
25. \_\_\_\_\_ satisfied smile.
26. I wonder if there is \_\_\_\_\_ heaven.
27. \_\_\_\_\_ union meeting.

# Easily Confused Words

## Accept / Except

1. Many people find it hard to \_\_\_\_\_ criticism.
2. Inez likes everything about this country \_\_\_\_\_ the pace of American life.

## Affect / Effect

1. Changes in the weather \_\_\_\_\_ her tremendously.
2. The immediate \_\_\_\_\_ of the move to a new school was dramatic.
3. Each of your decision could affect all of us.
4. The compliment had a wonderful \_\_\_\_\_ on him.

## Bare / Bear

1. They bear their pain in silence.
2. Her face was bare; she had never liked wearing makeup.
3. A polar \_\_\_\_\_ can be a dangerous animal.
4. This description is a little \_\_\_\_\_. Can you add a few good details?
5. His heart can't \_\_\_\_\_ even the slightest stress.
6. Let's \_\_\_\_\_ the facts so that the whole world can know the truth.

## Close/ Clothes

1. My \_\_\_\_\_ were dirty after my bicycle ride.
2. Your house is very \_\_\_\_\_ to mine.
3. It's easy to know that these two girls are very \_\_\_\_\_ to each other: almost like sisters.
4. Look at my new \_\_\_\_\_; I bought them in NYC.

## Hear / Here

1. Can you \_\_\_\_\_ me?
2. She would like to eat \_\_\_\_\_.
3. I want to \_\_\_\_\_ the score; then I'll turn off the radio.
4. \_\_\_\_\_ is where he wants to stay.

## It's / Its

1. Some people say that virtue is \_\_\_\_\_ own reward.
2. I think \_\_\_\_\_ a shame that you will not stay.
3. \_\_\_\_\_ amazing how much work you have done.
4. The airplane lost 50 percent of the power in \_\_\_\_\_ left engine within 60 seconds of takeoff.

## Still / Steal / Steel

1. The woman \_\_\_\_\_ wears the same clothes today.
2. I love my new stainless \_\_\_\_\_ refrigerator.
3. If you \_\_\_\_\_ lie to me about her I will not give you any more permission.
4. \_\_\_\_\_ is a type of metal that is very popular, nowadays.

### Than / Then

1. The skirt is shorter \_\_\_\_\_it's supposed to be.
2. His mouth was working faster \_\_\_\_\_his brain.
3. I got more \_\_\_\_\_I bargained for.
4. If you don't want to see him, \_\_\_\_\_you'd better not answer the doorbell.
5. She used to say she hated all westerns; \_\_\_\_\_she saw *High Noon*.
6. My paper is less \_\_\_\_\_perfect, but I need to let it sit for a few days; \_\_\_\_\_maybe I'll have some fresh ideas for rewriting.

### Their / There / They're

1. \_\_\_\_\_willing to share \_\_\_\_\_popcorn.
2. \_\_\_\_\_is nothing you can do about it.
3. I'm afraid to go\_\_\_\_\_for fear I might be recognized by one of \_\_\_\_\_agents.
4. \_\_\_\_\_willingness to cooperate is great.
5. \_\_\_\_\_likely to make mistakes once in a while, but \_\_\_\_\_hearts are always in the right place.
6. \_\_\_\_\_is definitely enough food to go around.

### To / Too / Two

1. The ending of that movie is \_\_\_\_\_sad; I can't stand \_\_\_\_\_watch it.
2. Take the key \_\_\_\_\_my heart.
3. Your letter \_\_\_\_\_your nephew apparently never arrived.
4. Jay believes that he can play football and find time for his studies, \_\_\_\_\_.
5. I have \_\_\_\_\_friends who are known \_\_\_\_\_say, "You can't be \_\_\_\_\_careful."
6. He was wearing \_\_\_\_\_much after-shave lotion.

### Who's / Whose

1. I don't know \_\_\_\_\_boots these are.
2. A boy \_\_\_\_\_reaching for the stars needs to keep his feet on the ground.
3. A person \_\_\_\_\_voice sounded vaguely familiar called a few minutes ago.
4. The woman \_\_\_\_\_going to be in charge is very well qualified.

### You're / Your

1. It's \_\_\_\_\_turn.
2. If \_\_\_\_\_ready, let's go.
3. Do you know what \_\_\_\_\_looking for?
4. You need to take \_\_\_\_\_umbrella today.
5. Have you seen \_\_\_\_\_keys, I can't find them.



## **Punctuation** (refer to Grammar Express, write the rule)

### **Add a comma when necessary.**

1. The waiter ignored the rude obnoxious customer.
2. Joey ate all of his peas but he refused to eat his lima beans.
3. Edgar Allan Poe the father of the short story is buried in Baltimore.
4. Since the expansion of the Internet research has become much less tedious.
5. To maintain excellent grades in your classes is an accomplishment.
6. Handguns knives and other weapons are turning up in locker checks.
7. The golfer wearing the plaid pants desperately needs to improve his game.
8. As cucumbers grow their vines need room to expand.
9. That movie in my opinion was too scary for children.
10. It was December 17<sup>th</sup> 1903 when Orville and Wilbur Wright made their first controlled sustained flights in a power-driven airplane.

### **Add a semicolon when necessary.**

1. I hate rice pudding \_\_\_\_ dairy products don't agree with me.
2. Spain is lovely \_\_\_\_ hot weather and friendly people.
3. Spain is a lovely country \_\_\_\_ the beaches are endless and the weather is always good.
4. I would love to go to Greece \_\_\_\_ I love ancient history.
5. Understanding grammar is very important \_\_\_\_ despite its complexity.
6. Understanding grammar is very important \_\_\_\_ most high level jobs require good writing skills.
7. I'm not going on holiday this year \_\_\_\_ I am very short of money.
8. Clare is a lovely girl \_\_\_\_ I think I will have to marry her.
9. Tim recently took up the guitar \_\_\_\_ I pity his neighbors.
10. Tim is emigrating to New Zealand \_\_\_\_ a beautiful country.

### **Add a colon when necessary.**

1. These are a few of my favorite things\_\_\_\_ sausages, beans and more sausages.
2. For breakfast I would like\_\_\_\_sausages, beans and more sausages.
3. In the bag were the following\_\_\_\_ scissors, a hairbrush and her address book.
4. We have to stop doing these harmful things\_\_\_\_polluting the rivers, burning fossil fuels and using our cars.
5. Our quality of life is damaged by\_\_\_\_polluting the rivers, burning fossil fuels and using our cars so much.
6. Give me\_\_\_\_mushrooms, cheese, ham and coleslaw.

**Rewrite the sentence using the correct capitalization.**

1. he was born in new york city. \_\_\_\_\_
2. his parents were from the city of kalamazoo, michigan.  
\_\_\_\_\_
3. many good american writers come from the south.  
\_\_\_\_\_
4. my favorite book is "the Fellowship of the ring".  
\_\_\_\_\_
5. fbi stands for "federal bureau of investigation".  
\_\_\_\_\_
6. when we were in washington, we saw president obama.  
\_\_\_\_\_

## Numbers

**Write the following numbers in letters.**

1. 4 \_\_\_\_\_
2. 16 \_\_\_\_\_
3. 32 \_\_\_\_\_
4. 100 \_\_\_\_\_
5. 245 \_\_\_\_\_
6. 1 367 \_\_\_\_\_
7. 745 \_\_\_\_\_
8. 99 \_\_\_\_\_
9. 14 \_\_\_\_\_
10. 30 000 \_\_\_\_\_
11. 80 \_\_\_\_\_
12. 593 \_\_\_\_\_
13. 70 137 \_\_\_\_\_
14. 1 000 000 \_\_\_\_\_
15. 79 \_\_\_\_\_

## Verbs (refer to Grammar Express)

### Past simple (irregular verbs)

1. I \_\_\_\_\_ (lose) my watch in the park.
2. David \_\_\_\_\_ (not hurt) his knee.
3. I kicked the ball and it \_\_\_\_\_ (break) a window.
4. My new shoes \_\_\_\_\_ (not cost) a lot of money.
5. I \_\_\_\_\_ (get) this book from the library.
6. We had a garage where we \_\_\_\_\_ (keep) our car.
7. Ali \_\_\_\_\_ (cut) his knee.
8. The glass \_\_\_\_\_ (fall) off the table.
9. The glass \_\_\_\_\_ (not break).
10. We \_\_\_\_\_ (sell) our old car.
11. We \_\_\_\_\_ (buy) a new car.
12. The bell \_\_\_\_\_ (not ring).
13. We all \_\_\_\_\_ (go) into school.
14. The dog \_\_\_\_\_ (catch) the ball.
15. The man \_\_\_\_\_ (not kneel) down.
16. Our cat \_\_\_\_\_ (run) onto the road.
17. Jane \_\_\_\_\_ (not write) a letter.
18. I \_\_\_\_\_ (buy) a new camera last week.
19. We \_\_\_\_\_ (drive) to a safari park yesterday.
20. Yesterday Dad \_\_\_\_\_ (not take) me to the carnival.
21. Elizabeth \_\_\_\_\_ (give) Eva a chocolate.
22. Jack and Jill \_\_\_\_\_ (not go) up the hill.
23. Her ring \_\_\_\_\_ (cost) ten Euros.
24. I \_\_\_\_\_ (put) sugar in my coffee.
25. He \_\_\_\_\_ (not hit) the ball over the net.
26. I \_\_\_\_\_ (buy) some food for lunch.
27. Who \_\_\_\_\_ (meet) you at the airport?
28. We all \_\_\_\_\_ (have) the same idea. \_\_\_\_\_ (do) you speak to Sophie?
29. I \_\_\_\_\_ (see) the weather forecast earlier. He \_\_\_\_\_ (give) us a lift into town.
30. She \_\_\_\_\_ (read) three books in one week! They \_\_\_\_\_ (take) a taxi to the hotel.

**Change the verbs in brackets into the past tense. Some are regular, and some are irregular.**

Yesterday (to be) \_\_\_\_\_ a busy day. I (wake) \_\_\_\_\_ up at 6am, (have) \_\_\_\_\_ breakfast quickly and then I (go) \_\_\_\_\_ to work. I (finish) \_\_\_\_\_ at noon and then (eat) \_\_\_\_\_ some lunch. Afterwards I (drive) \_\_\_\_\_ to the shops, (buy) \_\_\_\_\_ some paint and then (paint) \_\_\_\_\_ my bedroom. My housemate (come) \_\_\_\_\_ home from work so I (help) \_\_\_\_\_ him paint his room, then we (repair) \_\_\_\_\_ his chair as it (wobble) \_\_\_\_\_ a lot. I (wish) \_\_\_\_\_ I hadn't, as I hurt my hand! After that I (clean) \_\_\_\_\_ my house. I (vacuum) \_\_\_\_\_ all the downstairs and then (tidy) \_\_\_\_\_ up the living room and the kitchen. I was pretty tired by then so I (eat) \_\_\_\_\_ some dinner, (yawn) \_\_\_\_\_, and (go) \_\_\_\_\_ to bed!